



# Referral Packet

Everything a discharge planner or counselor needs to judge fit and send a referral.

## 1. Program Standards

Who Vera's Place is for, cost, MAT policy, daily structure, work, relapse, safety, and resident rights. One page.

## 2. Brochure

The two-page overview you can hand to a client or family member.

## 3. Referral Form

Fillable. Complete it on screen, save, and email to [info@myverasplace.com](mailto:info@myverasplace.com). We acknowledge every referral within one business day.

### ADMISSION IN ONE LINE

Adults coming directly from an inpatient (residential) drug and alcohol program, committed to sobriety and willing to take part. A detox-only stay does not qualify on its own. Men's House accepting; Women's House waitlist. \$655 a month per bed, no deposit, no application fee.

### NO BED OPEN? · THE WORX! RECOVERY HOUSING BRIDGE PROGRAM

No bed open? The Worx! Recovery Housing Bridge Program houses people who have completed inpatient treatment free of charge while they wait for a DDAP-licensed bed, then DDAP funding covers the first 90 days once one opens. Allegheny County residents with active Medicaid. Referral form: [the-worx--crm.web.app/willstan](https://the-worx--crm.web.app/willstan)



# Program Standards

What to expect at Vera's Place, in plain language. Read this before you apply or refer.

Vera's Place is a DDAP-licensed recovery residence in McKees Rocks, PA (license #027030RH). This sheet summarizes the standards every resident agrees to. The full Orientation Handbook is reviewed and signed at move-in.

## Who Vera's Place is for

- Adults coming directly from an inpatient (residential) drug and alcohol treatment program who are committed to sobriety and willing to take part in the program. A detox-only stay does not qualify on its own.
- No bed open? The Worx! Recovery Housing Bridge Program houses eligible people free of charge while they wait for a DDAP-licensed bed (Allegheny County residents with active Medicaid). Current residents can also be referred to its Recovery House Scholarship. [the-worx--crm.web.app/willstan](http://the-worx--crm.web.app/willstan)
- Men's House: licensed and accepting. Women's House: licensure in progress; waitlist open.
- Vera's Place does not discriminate on the basis of race, color, religion, sexual orientation, national origin, or disability. Each house is single-gender under fair housing exemptions for recovery residences.

## Cost

- \$655 per month per bed, due on the 1st. No application fee, no security deposit, no program fees.
- Paid by money order, bank transfer (ACH), Zelle, or certified check. Cash is not accepted. A receipt is issued for every payment.
- Late fee of \$10 per day after the due date, up to 5 days. If money is going to be a problem, tell staff before a payment is missed; a written payment plan is available.
- Drug and alcohol screenings are at no charge to the resident.

## Medication and MAT

- Suboxone (buprenorphine) and Vivitrol (naltrexone) are supported, with prescribing and oversight through our clinical partnership with Allegheny Health Network (AHN).
- Methadone is not supported within the residence. We will help identify an appropriate level of care.
- All medications are declared at intake and taken only as prescribed. Sharing, hoarding, or misusing medication is treated as a relapse event.

## Daily structure

- Curfew is 8:00 PM every day unless staff approves otherwise. Residents stay in the house overnight.
- One AA/NA or approved recovery meeting every day, and outpatient treatment at least three days a week.
- Daily chores, clean shared spaces, and a weekly house meeting where attendance is required and progress is recognized.

- Visitors are scheduled in advance, approved by staff, and stay in common areas. No overnight guests.

## Work and money

- The first 72 hours are for settling in; no work during the stabilization period.
- Part-time work comes first, then full-time once stability is shown. Schedules are approved by staff and must end by 5:00 PM unless approved.
- No jobs in bars, nightclubs, liquor stores, or anywhere alcohol is the main business.
- Residents save 20% of each paycheck toward independent housing and report income honestly. Unemployed residents spend four hours a day with peer support on recovery and job readiness; employed residents meet with peer support one hour a day.

## Substance use and relapse

- Zero tolerance for use or possession of drugs, alcohol, or paraphernalia. Random screenings can happen at any time; refusing a screen counts as a positive.
- A relapse leads to a drug and alcohol assessment and a clinical recommendation. Relapse does not automatically mean discharge; refusing the recommendation can.
- Immediate discharge: substance use or possession, criminal activity, weapons, or letting unauthorized people into the house.

## Safety

- Narcan is on site at all times, clearly marked, and available to staff and trained residents.
- Smoke detectors and fire extinguishers throughout; evacuation drills; no open flames. Smoking only in the designated area.
- All incidents are documented and reported as DDAP requires.

## Recovery Points

- Residents earn points for consistent meeting attendance, outpatient participation, chores, employment progress, and sobriety milestones (30, 60, 90 days and beyond).
- Points are redeemed for privileges and recognition, including Resident of the Month. Points never override house rules.

## Resident rights

- Every resident has the right to dignity and respect, a safe and clean residence, privacy and confidentiality, clear expectations, fair and consistent enforcement, and to file a grievance without retaliation.
- Grievances are acknowledged within 3 business days and answered within 10. Residents may also contact the PA Department of Drug and Alcohol Programs at any time: (717) 783-8200, [ddap.pa.gov](http://ddap.pa.gov).



**VERA'S PLACE**

Hope. Health. Home.

DDAP-LICENSED RECOVERY HOUSE

MCKEES ROCKS, PA

MEN'S HOUSE ACCEPTING · WOMEN'S HOUSE WAITLIST



## A licensed recovery house, run by people who understand recovery.

Structured, safe housing in McKees Rocks for adults coming directly from inpatient treatment, with peer support, a house manager who knows your name, and the wider Resource Advocacy Network behind every resident.



**myverasplace.com**

Scan to apply, refer, or give

### Find a bed

\$655 a month per bed. No application fee, no deposit. Apply online in under five minutes and hear back by email within one business day.

[myverasplace.com/apply](https://myverasplace.com/apply) →

### Refer a client

License verification, admission criteria at a glance, and a referral form you can send by email. Referrals acknowledged within one business day.

[myverasplace.com/refer](https://myverasplace.com/refer) →

### Support the house

Sponsor a month for \$655 or a week for \$165, give to the wish list, or volunteer. Every gift keeps a door open.

[myverasplace.com/support](https://myverasplace.com/support) →

#### NO BED OPEN TODAY? · COMMUNITY PARTNER, THE WORX!

The Worx! Recovery Housing Bridge Program houses people who have completed inpatient treatment, free of charge, while they wait for a DDAP-licensed bed, then DDAP funding covers the first 90 days once one opens. Allegheny County residents with active Medicaid. Current residents facing a hardship can be referred to its Recovery House Scholarship. Refer online: [the-worx--crm.web.app/willstan](https://the-worx--crm.web.app/willstan)

#### WHAT A DAY LOOKS LIKE

### Structure in the morning. Community at night.

A recovery meeting every day, outpatient at least three days a week, an 8 PM curfew, and a weekly house meeting where wins get recognized. Suboxone and Vivitrol are supported through our clinical partnership with Allegheny Health Network. Narcan is on site. Our Recovery Points system rewards consistency, and daily peer support connects residents to the wider network.

Vera's Place LLC · 606 Liberty Ave, Suite 317, Pittsburgh, PA 15222 · [info@myverasplace.com](mailto:info@myverasplace.com) · DDAP License #027030RH

Houses are located in McKees Rocks, PA. Street addresses are shared after screening to protect residents' privacy.

If someone is in immediate danger, call 911. For crisis support, call or text 988.



## THE MEN'S HOUSE

### Two houses, one standard.

Shared bedrooms with two single beds, a full kitchen, dining room, living room, a computer room for job searches and schoolwork, and a fenced back patio. The Men's House is licensed and accepting now. The Women's House follows the same standard and the same \$655 a month; DDAP licensure is in progress and the waitlist is open at [myverasplace.com/houses/womens](http://myverasplace.com/houses/womens).

## PROGRAM STANDARDS AT A GLANCE

### Know before you apply or refer.

#### Who it's for

Adults coming directly from inpatient (residential) D&A treatment; detox-only does not qualify. Committed to sobriety, willing to participate.

#### MAT

Suboxone and Vivitrol supported via AHN. Methadone not supported.

#### Work

72-hour stabilization, then part-time before full-time. No jobs where alcohol is the business. Save 20% of each paycheck.

#### Safety

Narcan on site, smoke detectors and extinguishers throughout, incidents reported as DDAP requires.

#### Cost

\$655/month per bed, due the 1st. No application fee, no deposit, no program fees. Screenings at no charge.

#### Daily structure

8 PM curfew. One recovery meeting daily. Outpatient 3+ days a week. Weekly house meeting.

#### Substance use

Zero tolerance; random screens. Relapse means an assessment and a clinical plan, not automatic discharge.

#### Your rights

Dignity, privacy, clear expectations, fair enforcement, and a grievance process with no retaliation. DDAP: (717) 783-8200.

## WHY "VERA'S PLACE"

### Named for a mother who never got her chance at recovery.

Vera R. Williams was small in stature but brave, with a heart of gold. We lost her in 2018 in the middle of her own battle with substance use, before she could begin her recovery. Today she is still a safe haven for people facing the same road, through her son Randall, her grandchildren, and every life this house touches.

#### SPONSOR A BED

**\$655** one full month

**\$165** one week

[myverasplace.com/support](http://myverasplace.com/support)



**VERA'S PLACE**

Hope. Health. Home.

DDAP LICENSE #027030RH

REFERRALS ACKNOWLEDGED BY EMAIL WITHIN 1 BUSINESS DAY

# Referral Form

Fill in, save, and email to [info@myverasplace.com](mailto:info@myverasplace.com). Keep clinical detail out of this form; first name and last initial are enough.

## BEFORE YOU REFER

Adults coming directly from inpatient (residential) D&A treatment (detox-only does not qualify), committed to sobriety, willing to participate.

Men's House accepting; Women's House waitlist. Suboxone and Vivitrol supported (AHN partnership); methadone not supported. \$655/month, no

No bed open? Refer to The Worx! Recovery Housing Bridge Program (free housing while awaiting a DDAP bed): [the-worx--crm.web.app/willstan](https://the-worx--crm.web.app/willstan)

## Referring professional

YOUR NAME \*

AGENCY OR ORGANIZATION \*

YOUR ROLE

EMAIL \*

PHONE

BEST TIME TO REACH YOU

## Client

FIRST NAME \*

LAST INITIAL \*

ANTICIPATED DISCHARGE / MOVE-IN DATE \*

HOUSE REQUESTED \*

☐ Men's House ☐ Women's House waitlist

WHERE IS THE CLIENT NOW? \*

☐ Inpatient / residential ☐ Detox ☐ Hospital ☐ Jail / reentry ☐ Outpatient / community ☐ Other

CURRENT PROGRAM OR FACILITY

IF OTHER, DESCRIBE

## Placement details

MEDICATION-ASSISTED TREATMENT \*

☐ None ☐ Suboxone ☐ Vivitrol ☐ Methadone (not supported) ☐ Other / not sure

HOW WILL THE \$655 MONTHLY FEE BE PAID?

☐ Client ☐ Family ☐ County / SCA ☐ Not yet determined

URGENCY

☐ Routine ☐ Urgent (needs a bed within 72 hours)

☐ If no bed is available, consider this client for The Worx! Recovery Housing Bridge Program (Allegheny County residents with active Medicaid).

ANYTHING WE SHOULD KNOW (no diagnoses or medical detail)

## Consent

☐ The client knows about this referral and has agreed to it, and my agency has any release of information it requires on file. \*

Email is not an encrypted channel, which is why this form asks for the minimum. If your agency requires secure transmission, send the same information through your secure email system.

Vera's Place LLC · 606 Liberty Ave, Suite 317, Pittsburgh, PA 15222 · [info@myverasplace.com](mailto:info@myverasplace.com)

Houses are located in McKees Rocks, PA. Street addresses are shared after screening to protect residents' privacy.

If someone is in immediate danger, call 911. For crisis support, call or text 988.